

South Australian Social Enterprise Strategy Expert Advisory Group Terms of Reference

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1. Purpose and Objectives

a. Purpose

The Advisory Group provides a formal mechanism to advance a shared sector objective of developing and implementing a state government endorsed social enterprise strategy for South Australia (SA). A social enterprise strategy enables recognition for social enterprise in SA and a partnership approach with State Government to support the growth, development and sustainability of the sector, which could include (but not be limited to) the following strategic priorities as examples:

- Investing for sector development and capacity building
- Enabling a connected social enterprise network and ecosystem
- Creating access to markets through social procurement
- Creating an impact measurement and outcomes framework
- Improving recognition and access to new financial instruments
- Fostering activities which educate and raise awareness of social enterprise

b. Objectives

To get a Social Enterprise Strategy for SA, which is:

- i. Developed for, by and with the sector.
- ii. Endorsed and embedded by SA State Government with investment and accountability to deliver on the strategy.

2. Scope and Activities

a. Scope

The Advisory Group group has a critical role in creating a social enterprise strategy in partnership with the SA State Government and the sector, and working together to support implementation through our diverse networks.

The scope of the Advisory Group activities are outlined below:

b. Activities

- i.* Advocating for a co-designed SA Social Enterprise strategy to be endorsed, and implemented with appropriate investment by SA Government.
- ii.* Providing oversight and advice on the process for establishing an SA SE Strategy (co-design).
- iii.* Seeking investment from SA Government to resource the Advisory Group to undertake the design, consultation and development of the SA SE Strategy.
- iv.* Oversee the design, consultation and development of the SA SE Strategy in co-design with the sector and SA Government.
- v.* Providing a main point of contact for the SA Government with the Social Enterprise sector in South Australia and across Australia.
- vi.* Supporting the implementation of the SA SE Strategy in partnership with SA Government.

3. Membership

a. Members

The membership of the Advisory Group is intended to reflect and represent key interests and organisations who have a stake in the SA social enterprise ecosystem, and who can contribute expert advice, support and networks to support the Group's objectives.

Current membership includes:

Theresa Brown - SASEC (Co-Convenor)
Amy Orange - Social Traders (Co-Convenor)
Guy Turnbull - VIVA Mutual
Helen Sheppard - Uniting Care Wesley Bowden/Social Impact Measurement Network of Australia
Carmen Garcia - Community Corporate Pty Ltd
Freddie Brincat - Community Bridging Services Inc.
Abby McKay - Community Bridging Services Inc. (Observer)
Rose Lagoon-Williamson - Youth Inc./ Social Impact Investment Network of SA
Brenz Saunders - CEO Garu InfoTech and Chair, Tauondi Aboriginal College
Sanjaya Kuruppu - Yunus Centre, University of South Australia
Bianca Stawiarski - Warida Wholistic Wellness (withdrawn)

b. Terms of Membership

Membership on the Advisory Group will be reviewed on an annual basis to ensure a balanced sector representation, with members having the option to remain or retire annually up to a maximum of 2 years.

c. Proxies and Observers

i. Proxies

When a member is unable to attend a meeting, the member is permitted to appoint an approved proxy to attend, and make decisions on behalf of that member.

ii. Observers

Approved Observers may attend meetings where appropriate for succession, but are not able to vote at meetings.

4. Roles, Responsibilities and Expectations

a. Roles

i. Chair role

The Reference Group will be co-chaired by SASEC and Social Traders.

ii. Secretariat

Secretariat duties (meeting coordination, issuing of agendas and minutes, and group correspondence) will be undertaken by the Social Traders representative.

iii. General member

General members will attend meetings and provide informed input and advice.

b. Responsibilities and Expectations

All members of the Reference Group are expected to:

- i. Make themselves available for meetings and consultations where possible.
- ii. Provide informed and unbiased input, advice and decisions for the good of the broader sector.
- iii. Disclose any conflicts of interest (real or perceived).
- iv. Represent the Reference Group professionally and in accordance with Group scope and objectives.

5. Operations

a. Meeting frequency

The Advisory Group will meet every 6-weeks initially, with review of frequency as needed.

b. Meeting location

The Advisory Group will rotate meeting venues based on accessibility and availability.

c. Decision-making methodology

The Advisory Group will make decisions on a consensus basis.

d. Communications

i. Internal

Email will be the primary mechanism of internal communication between the Reference Group members. Communications between meetings will be kept as minimal as possible.

A shared Google folder will be maintained by the Secretariat to store all Reference group documents and records.

ii. External

Any external communications will be distributed and managed through the Co-Chairs.

e. Coordination

Secretariat duties (meeting coordination, issuing of agendas and minutes, and group correspondence) will be undertaken by the Social Traders representative.

This Terms of Reference was endorsed by members via circular resolution on 1 November 2022.